

Association of Collaborative Family Professionals (Edmonton)  
Minutes of Board Meeting held  
4:05 PM to 4:55 PM, Tuesday, April 11, 2017  
Via Zoom teleconference.

<b>Present:</b>	Moosa Jiwaji	Agnes Leung
Holly Brady	Vince Gervais	Jack Hauptman
Gordon Andreiuk	Linda Long	Deanna Koebernick
Graeme Clark	Paul Govenlock	<b>Absent:</b>
Tim Perry	Pat Gay	Anita Dorczak
Anne Daines	Rose-Marie Cassis	Crystal Hawryluk.

**1. Meeting called to order 4:05 PM** by chair, Gordon Andreiuk

**2. Approve Agenda.**

2.1. Add banking resolution.

**Motion:** Approve the agenda with that one change.

Agnes/Jack Carried.

**3. Approve Minutes of Previous Meeting.**

3.1. Quick review of the minutes of February 14, 2017. These were approved at the March meeting.

3.1.1. Gordon reviewed what has happened with the All-Alberta DRN Dispute Resolution Network symposium/superconference being planned for May 2018. We had more discussion at the end of today's meeting about the possible benefits of participating in that symposium.

3.2. The March meeting was only to prepare for the AGM, but we had quorum.

**Motion:** Approve the minutes of the March 14, 2017 board meeting. Jack/Holly Carried.

3.3. The AGM minutes have been prepared, and won't be approved until next year's AGM. But Gordon is asking the board members to review those minutes immediately after this meeting, and point out typos or inaccuracies.

**4. Banking Resolution.** The Association's bank account is at RBC, Oliver square.

**Motion:** The mailing address of the associations bank account at the RBC, Oliver square, be changed to Agnes Leung, Kingston Ross Pasnak LLP  
Suite 1500, 9888 Jasper Avenue  
Edmonton AB T5J 5C6.

Two signatures continue to be required for cheques and withdrawals. Last year's signatories for this account are to be removed and replaced with the following new signatories:

Agnes Leung  
Moosa Jiwaji  
Gordon Andreiuk  
Linda Long

**5. Board Executive Positions**

5.1. Linda Long agreed to step up as co-chair, following Anita's resignation. Linda's term will end in the spring of 2019. Gordon's term will end in the spring of 2018, and Deanna Koebernick will step into his position.

- 5.2. Attempt to get a volunteer to be vice-chair with Deanna. That person would need to commit to step into the position of chair in the spring of 2019.
- 5.3. The executive for the coming year is.
  - Past-chair ..... Graeme Clark
  - Past-chair ..... Anita Dorczak
  - Co-chair..... Gordon Andreiuk
  - Co-chair..... Linda Long
  - Co-vice-chair ..... Deanna Koebernick
  - Co-vice-chair ..... Vacant
  - Treasurer ..... Agnes Leung
  - Secretary ..... Vacant (Gordon agrees to continue doing minutes.)

**Motion:** To accept the above executive slate. Anne/ Jack Carried.

**6. Law Day volunteers.**

- 6.1. The CBA Law Day at the courthouse is Saturday, April 22, 2017. 9:30 AM-3:30 PM. The request form for a booth has been submitted.
- 6.2. Gordon and Holly will man the booth in the morning. Vince and another volunteer will man it in the afternoon. Linda and Marla will put out a call for the one more volunteer.

**7. Standing committees.**

- 7.1. Linda, Rose-Marie and Deanna will find chairs and members for each of the standing committees.
- 7.2. Gordon asked that Linda chair the programming/education committee if we are going to participate in the DRN superconference
- 7.3. The standing committees are as follows:
  - 7.3.1. Precedents and forms.
  - 7.3.2. Public awareness.
  - 7.3.3. Programming/education
  - 7.3.4. Interdisciplinary committee.
  - 7.3.5. Membership and succession planning.
  - 7.3.6. Governance.

**8. Identify which priorities from the February 25, 2017 retreat will get the most attention in the coming year.**

- 8.1. The priority headings were
  - 8.1.1. Membership development;
  - 8.1.2. Education and training;
  - 8.1.3. Financial planning;
  - 8.1.4. Strengthening strategic professional alliances; and
  - 8.1.5. Promotion of collaborative.
- 8.2. Promotion of collaborative divorce practice. At the February 2017 board meeting we made a six-month commitment to SEO and website improvement for the Edmonton website.
- 8.3. Participating in the DRN superconference for May 2018 could fulfil 3 priorities of strengthening strategic professional alliances, education and training, and promotion of collaborative divorce practice.
  - 8.3.1. Google “dispute resolution network Alberta” to find the DRN website. The members of the DRN are the various administrative tribunals in the Alberta government, dispute resolution departments for municipalities, police forces, etc., FJS resolution services.

- 8.3.2. The DRN is reaching out to non-government not-for-profit associations involved in ADR to participate in this superconference because the DRN has reached the point that it needs to build strategic alliances outside government. Look outside its government bubble. Find out whether a united ADR community would have more influence over the future development and utilization of ADR in the Province.
- 8.3.3. Participating associations would contribute training for the Monday and Thursday of that week in May 2018.
- 8.3.4. The Tuesday and Wednesday would consist of shorter presentations, probably 90 minutes each.
- 8.3.5. A primary goal identified at the DRN meeting Gordon attended earlier today, is to influence both the court and provincial government to give meaningful support to both private and publicly funded ADR. Take pressure off the publicly funded court system. Properly define what is "access to justice".
- 8.3.6. Discussion about a member organization like ours needing to be at the table if we are to gain any influence as part of a larger group. As well, can we tap into the regular trainings that are offered by the DRN.
- 8.3.7. The following people agree to be on this DRN superconference subcommittee under programming/education.
  - 8.3.7.1. Gordon Andreiuk
  - 8.3.7.2. Linda Long
  - 8.3.7.3. Paul Govenlock
  - 8.3.7.4. Vince Gervais
  - 8.3.7.5. Anne Daines
  - 8.3.7.6. Deanna Koebernick

**9. Board meeting dates for the coming year.** 4:00 PM, the 2<sup>nd</sup> Tuesday of each month.

- 9.1. May 9, 2017
- 9.2. June 13, 2017
- 9.3. September 12, 2017
- 9.4. October 10, 2017
- 9.5. November 14, 2017
- 9.6. January 9, 2018
- 9.7. February 13, 2018
- 9.8. March 13, 2018
- 9.9. April 10, 2018

**10. Adjourn 5:05 PM**

Graeme/Linda Carried

Attachments: None.

Minutes prepared by G. Andreiuk 2017\_04\_12  
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